

**MINUTES OF THE HARINGEY STRATEGIC PARTNERSHIP BOARD (HSP)
TUESDAY, 4 NOVEMBER 2008**

Present: Councillor George Meehan (Chair), Councillor John Bevan, John Brown, Yolande Burgess, Eugenia Cronin, Dave Grant, Robert Edmonds, Councillor Brian Haley, Paul Head, Rachel Hughes, Derma Ioannou, Councillor Dr Ita O'Donovan, Janette Karklins, Pastor Nims Obunge, Martha Osamor, Councillor Lorna Reith, Faiza Rizvi, Michele Stokes, Richard Sumray, Penny Thompson, Mun Thong Phung.

In Attendance: Xanthe Barker, Helen Barry, John Brewer, Tony Chapman, Mary Connolly, Jean Croot, Stephen Deitch, Michael McNicholas, Robin Payne, Pamela Pemberton, Helena Pugh, Naeem Sheikh, Patricia Walker, Telsa Walker.

MINUTE NO.	SUBJECT/DECISION	ACTION BY
HSP98.	<p>APOLOGIES AND SUBSTITUTIONS</p> <p>Apologies for absence were received from the following:</p> <p>Councillor Kaushika Amin Tracey Baldwin Councillor Bob Harris Councillor Nilgun Canver John Egbo Michael Jones Maria Kane Joanne McCartney GLA AM Sharon Shoemith Walter Steel</p> <p style="margin-left: 200px;">-Penny Thompson substituted</p> <p style="margin-left: 200px;">-Janette Karklins substituted</p> <p>The Chair welcomed John Brown of the London Fire Brigade and noted that this was his first meeting as a member of the HSP.</p>	
HSP99.	<p>DECLARATIONS OF INTEREST</p> <p>No declarations of interest were made.</p>	
HSP100.	<p>MINUTES</p> <p>RESOLVED:</p> <p>That, subject to the amendments set out below, the minutes of the meeting held on 3 July 2008 be confirmed as a correct record:</p> <p style="margin-left: 40px;">1) Michelle Stokes be added to the list of those present. 2) Minute number HSP85, paragraph 5, first line, be amended to read:</p> <p>'It was noted that approximately <u>twelve per cent</u> of the funding available had been allocated to Third Sector projects'</p>	XB

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HSP101.	URGENT BUSINESS No items of Urgent Business were received.	
HSP102.	PRESENTATION ON COMPREHENSIVE AREA ASSESSMENT The Board received a presentation on the new Comprehensive Area Assessment (CAA). An overview was given of the scope of the CAA and it was noted that it was comprised of two key strands: <u>Area Assessment</u> This strand would consider how effectively local public services delivered local priorities, economic prospects, community safety and potential for future improvement. <u>Organisational Assessment</u> This strand would consider the use of resources and performance management and how the Council delivered value for money through their combined use of resources and performance management. It was noted that Partners would be inspected by their own inspection regimes and that these would liaise with the Audit Commission. In assessing this four key themes would be considered: <ul style="list-style-type: none">• Management of finances• Governing business• Managing resources• Managing performance In terms of the Area Assessment the following key areas would be focussed upon: <ul style="list-style-type: none">• How well do local priorities express community needs and aspirations?• How well are the outcomes and improvements needed being delivered?• What are the prospects for future improvements? It was noted that the Local Authority would be required to produce and publish an Annual Summary, which would include an overview of key priorities, overall successes, challenges and future prospects. It was envisaged that these would form a tool for members of the public wanting to obtain an overview of the Borough. In addition to this a system of red and green flags would be used to indicate areas where arrangements were considered inadequate to deliver improvement or where exceptional or innovative practice was	

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	<p>demonstrated.</p> <p>The Board was advised that that the CAA would take a more holistic approach to assessing performance and would gather evidence over the course of a year rather than focussing on a limited period.</p> <p>It was noted that the following timescale for the introduction of the CAA had been set out:</p> <ul style="list-style-type: none"> • January 2009: Publication of CAA Framework • February 2009: Publication of Final Council CPA Results • November 2009: Publication of First CAA Reports <p>In response to a query, the Board was advised that the CAA had no specific sanctions within it that could be issued against the Local Authority or Partners if they failed to meet these. However, there were sanctions under existing legislation that could be applied where performance was unacceptable.</p> <p>The Board was advised that the Audit Commission would have access to existing validated data and that this would inform the inspection.</p> <p>In response to query as to how the role of the Voluntary and Community Sector would be measured, the Board was advised that the Council's relationship with HAVCO and the involvement of the CLF representatives on HSP and Thematic Boards would be considered.</p> <p>The Chaired noted that each partner organisation would now need to consider how they would address the four key themes set out above.</p> <p>RESOLVED:</p> <p>That the presentation be noted.</p>	<p>All to Note</p>
<p>HSP103.</p>	<p>LOCAL AREA AGREEMENT 1ST QUARTER PERFORMANCE MANAGEMENT REPORT</p> <p>The Board received a report that provided an overview of performance against National Indicators (NI's) included within the Local Area Agreement (LAA) during the 1st Quarter of 2008/09.</p> <p>It was noted that there were a number of Indicators where data was not available at present. However, the report provided information based on the latest available data, in order to give an indication of current performance.</p> <p>The Board was advised that four risk areas had been identified:</p> <ul style="list-style-type: none"> • Prevalence of Chlamydia in under twenty year olds • Improved street and environmental cleanliness, levels of graffiti and fly posting • The percentage of non-decent Council houses 	

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	<ul style="list-style-type: none"> • Domestic violence –repeat victimisation <p>It was acknowledged that the lack of data available in relation to some Indicators was disappointing. However, it was envisaged that this would be resolved in many instances during the 2nd Quarter; where data was collected annually proxy indicators were being set.</p> <p>The Board was advised that the survey referred to under NI 1, which was due to have taken place in September, had not yet been completed as field work was still been undertaken. The results would be available in early 2009.</p> <p>The Board discussed hospital admission rates and it was noted that, despite having the highest alcohol mortality rate in London, alcohol related hospital admissions were relatively low in the Borough. The Director of Public Health noted that this issue was recognised by the PCT and that the new Alcohol Strategy included actions to develop understanding in this area.</p> <p>There was agreement that future reports should provide an overview of the measures being taken by each Thematic Board to address Indicators showing as Red.</p> <p>The Chair underlined the need for Thematic Boards Chairs to be proactive in their management of performance issues.</p> <p>RESOLVED:</p> <ol style="list-style-type: none"> That the report and the measures proposed to address areas of under performance be noted. That future reports should include measures being taken by the relevant Thematic Boards where Indicators were showing as Red. 	<p>Corporate Head of Policy & Performance</p> <p>Thematic Chairs/ HSP Coordinators</p> <p>Corporate Head of Policy & Performance</p>
<p>HSP104.</p>	<p>WORKSHOP SESSION: TOP TWO LOCAL AREA AGREEMENT UNDER PERFORMING TARGETS</p> <p>The Board received presentations on two under performing LAA targets, NI 113: Prevalence of Chlamydia in Under Twenty Year Olds and NI 195d: Improved Street and Environmental Cleanliness Levels of Graffiti and Fly Posting.</p> <p>Following the presentations the Board considered the following three questions and how these could be addressed:</p> <ul style="list-style-type: none"> • What are Partners doing to support this priority? • What further actions would you like to undertake? • What support would you need to undertake these? <p><u>NI 113: Prevalence of Chlamydia in Under Twenty Year Olds</u></p>	

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	<p>During discussion the following suggestions were made:</p> <ul style="list-style-type: none"> • It was noted that young men in the category were particularly difficult to target and there was agreement that the Partnership needed to identify new ways of reaching this group. • It was suggested that facilities used by young men such as gyms, barbers and leisure centres should be used to promote Chlamydia testing and general awareness of sexual health. • There was agreement that flyers and leaflets promoting Chlamydia testing should be distributed to the relevant partners and that partners should ensure that these were available at any relevant event or place. • It was noted that the PCT had created a dedicated website to promote and provide details of Chlamydia testing and it was agreed that details of this should be circulated to Partners. • That the Partnership should improve the 'marketing' of Chlamydia testing and raise awareness amongst the community generally. • It was suggested that representatives from each organisation should be trained to act as a contact point for cascading information on Chlamydia. A list of contacts should be compiled and circulated to partners. • That ways of better utilising social networking sites and use of texting should be considered. • There was agreement that schools had a key role to play in raising awareness of sexual health and Chlamydia amongst young people. Rather than addressing the issue of Chlamydia in isolation, work should be carried out with schools to mainstream this within the existing curriculum. • That there should be analysis of the number of young people who were tested for Chlamydia outside the Borough and where these tests were being conducted. • That Haringey People should be used to publicise Chlamydia testing and to raise awareness of sexual health issues. <p><u>NI 195d: Improved Street and Environmental Cleanliness Levels of graffiti and Fly Posting</u></p> <p>The Board discussed the number of prosecutions for fly posting in the Borough and was advised that there was not a correlation between the number of prosecutions and the reduction in the number of instances of fly posting.</p> <p>The Board was advised that in order to pursue a prosecution individuals</p>	<p>Council/ PCT</p> <p>All to Note</p> <p>PCT</p> <p>All to Note</p> <p>PCT/ All to Note</p> <p>PCT/ Council</p> <p>PTC/ Council</p> <p>PTC/ Council</p> <p>Council</p>
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	<p>had to be caught first hand. Without this type of evidence it was not possible for a prosecution to be taken forward.</p> <p>It was noted that information was already shared between Boroughs regarding regular offenders.</p> <p>During discussion the following suggestions were made:</p> <ul style="list-style-type: none"> • That the Police and the Council's Enforcement Team should liaise and share details of known 'hot spots' with a view to the Police providing a presence in these areas. • That legitimate sites should be better publicised to encourage use. <p>RESOLVED:</p> <p>That the suggestions made during discussion should be considered by Partners and the appropriate Council officers and taken forward where appropriate.</p>	<p>Police/ Council</p> <p>Council</p> <p>Council/ All to Note</p>
<p>HSP105.</p>	<p>THEME BOARD PERFORMANCE MANAGEMENT</p> <p>The Board received a report that reviewed Performance Management across the Partnership and included recommendations to assist in embedding this.</p> <p>As part of the introduction of the new HSP Performance Management system an external advisor had been employed to produce guidance on the roles and responsibilities of the Thematic Boards. A series of workshop sessions had been held and through these a process had been developed for the Thematic Boards to use.</p> <p>It was envisaged that the 2nd Quarter would see the embedding of the Performance Management Framework. This would be monitored by the HSP Performance Management Group (PMG).</p> <p>RESOLVED:</p> <p>That the report be noted.</p>	
<p>HSP106.</p>	<p>AREA BASED GRANT REVIEW</p> <p>The Board received a report that presented the findings of the Area Based Grant Review.</p> <p>It was noted that the Review had taken place during July and August at the request of the HSP PMG. Of the one hundred and forty-four projects assessed one hundred and sixteen had received Green status, twenty-two Amber and six had been rated as Red.</p> <p>In order to ensure that the process was fair and transparent it had been</p>	

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	<p>tested against a new Compact Proofing Toolkit.</p> <p>A quality assurance exercise had been carried out on a sample of projects by the Chief Executive of HAVCO and two senior Council officers. Both the Compact Proofing and quality assurance exercise demonstrated that the Review process and criteria were fair, transparent and applied consistently across the projects.</p> <p>It was noted that the Compact Toolkit had been given an award by the Commissioner for the Compact and that this was being presented at Downing Street on 5 November.</p> <p>It was suggested that it would be useful if the information contained within the report was also analysed by Sector in respect of the ABG allocation.</p> <p>RESOLVED:</p> <ul style="list-style-type: none"> i. That the recommendations, as set out in the report, be noted. ii. That consideration be given to analysing the information contained within the report by Sector. 	<p>HSP Manager</p> <p>HSP Manager</p> <p>HSP Manager</p>
<p>HSP107.</p>	<p>HSP GOVERNANCE: REVISED TERMS OF REFERENCE</p> <p>The Board received a report outlining proposed amendments to the HSP's Terms of Reference.</p> <p>The amendments were proposed in order to reflect expectations placed on Local Strategic Partnerships (LSP's) following the publication of new Statutory Guidance and the Comprehensive Area Assessment (CAA).</p> <p>The adoption of the new HSP Code of Corporate Governance also required the Terms of Reference to be reviewed in order to make reference to the Community Link Forum and its role as the mechanism for providing representation from the Community and Voluntary Sector.</p> <p>In order reflect that the Fire Service was included within the list of public bodies assessed under the CAA, a position on both the HSP and PMG had now been allocated to the organisation.</p> <p>In addition to this the Mental Health Trust had renewed its membership of the HSP and it was further noted that the PMG had agreed that 'Breakfast Meetings' should be held with representatives from the Private Sector to facilitate greater involvement with the Partnership.</p> <p>There was agreement that the designation of 'Councillors' within the membership list should be moved from the heading 'Voluntary and Community Sector' to 'Statutory and Core Agencies' under 'Haringey Council.'</p> <p>It was noted that there were sometimes circumstances in which a deputy</p>	<p>HSP Manager</p> <p>HSP Manager</p>

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	<p>may need to be sent on more than two consecutive occasions. There was agreement that the wording in relation to this should be revised to state that it was unacceptable to give apologies for more than two consecutive meetings without a substitute being fielded.</p> <p>The Chair noted that attendance by Board members was important and that deputies should only be sent in exceptional circumstances.</p> <p>RESOLVED:</p> <p>That revised Terms of Reference, as presented within the report, be adopted, subject to the amendment set out above in relation to the use of substitutes at meetings.</p>	<p>All to Note</p> <p>HSP Manager</p>
<p>HSP108.</p>	<p>HARINGEY'S ALCOHOL HARM REDUCTION STRATEGY 2008-11</p> <p>The Board considered a report that presented the Council's Alcohol Harm Reduction Strategy 2008-11.</p> <p>It was noted that this built upon the previous Alcohol Harm Reduction Strategy that had ended in March 2008 and took into account new statutory duties and guidance.</p> <p>A strategic framework was proposed that set out how the relevant Thematic Boards would manage delivery of the activities within their responsibility. An Alcohol Strategy Group would also be formed, which would report to the Safer Communities Executive Board, Well-Being Strategic Partnership Board and Children and Young People's Strategic Partnership Board, to ensure that each of the strands were properly coordinated and delivered effectively.</p> <p>The Board was advised that the Local Authority had a statutory duty to produce a Strategy and that Government guidance stated that this should address all alcohol related harm. The Strategy also reflected local priorities reflected in the Community Strategy and Local Area Agreement and the importance of providing an effective and coordinated response from a wide variety of organisations was noted.</p> <p>In response to a query as to whether additional posts referred to in the report had now been approved, the Board was advised that at present this issue was not resolved. There was agreement that documents being considered by the Board should be updated, as far as possible, before being submitted for consideration.</p> <p>It was noted that further guidance was likely to be received from the Government during the life of the Strategy and therefore it was suggested that the foreword should make clear that it was a 'living document' that would be updated on a rolling basis to reflect these changes.</p> <p>RESOLVED:</p>	<p>HSP Manager/ All to Note</p> <p>Drug & Alcohol Strategy Manger</p>

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	<ul style="list-style-type: none"> i. That the strategic priorities contained within the Strategy be endorsed. ii. That the proposed strategic monitoring and evaluation framework be endorsed. iii. That the proposed approach and delivery programmes be supported by the Board. 	
<p>HSP109.</p>	<p>CHILD POVERTY STRATEGY AND ACTION PLAN</p> <p>The Board received a report that provided details of the Council's new Child Poverty Strategy and Action Plan.</p> <p>It was noted that the need to address the levels of Children Poverty was recognised under National Indicator (NI) 116 of the LAA. The key aim of the Strategy was to ensure that the Council and its Partners worked together in a joined up way to reduce Child Poverty in the Borough and the Strategy and Action Plan set out proposals for tackling this issue.</p> <p>The Strategy and Action Plan had been consulted upon with the HSP Thematic Boards and the Youth Council and the consultation period was due to close on 5 November 2008.</p> <p>The Board was advised that a Working Group, consisting of Members and officers of the Council, had been established in order to ensure that the Strategy was properly considered by all Council departments. It was suggested that Partners should take similar steps to ensure that their organisations were assisting in achieving the Strategy's objectives.</p> <p>The Board was advised that recent changes in the current economic climate had been recognised and measures to address this were being considered at present.</p> <p>It was suggested that the Strategy should place a greater emphasis on the contribution that better health standards could make to quality of life.</p> <p>RESOLVED:</p> <p>That the Child Poverty Strategy and Action Plan be noted.</p>	<p>All to Note</p> <p>Dir Children's Services</p>
<p>HSP110.</p>	<p>CORE STRATEGY UPDATE</p> <p>The Board received a report that provided an update on progress against Haringey's Core Strategy and the future programme for taking the Core Strategy forward for adoption.</p> <p>The Council's Cabinet had approved the first stage of the Strategy in December 2007. A 'Preferred Options' document was now being provided, which would be consulted upon with statutory bodies, stakeholders and the public before proceeding to the final draft stage.</p>	

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	<p>The revised timetable for adoption of the Core Strategy was due to conclude in Summer 2010.</p> <p>RESOLVED:</p> <p>That the update on the outcome of the consultation on the Issues and Options paper and the next stages of the Core Strategy be noted.</p>	
<p>HSP111.</p>	<p>'NO ONE WRITTEN OFF: REFORMING WELFARE TO REWARD RESPONSIBILITY' -RESPONSE TO GREEN PAPER</p> <p>The Board received a report setting out the Council's response to a Green Paper published by the Department for Work and Pensions (DWP) 'No One Written Off: Reforming Welfare to Reward Responsibility'.</p> <p>RESOLVED:</p> <p>That the Council's response to the Green Paper be noted.</p>	
<p>HSP112.</p>	<p>LOCAL AREA AGREEMENT COMPARATIVE INDICATORS</p> <p>The Board received a briefing paper that provided an overview of the how the LAA National Indicators selected by Haringey compared with those chosen nationally and London wide.</p> <p>It also drew comparisons with its 'Nearest Neighbours' (as defined by the Chartered Institute of Public Finance Association (CIPFA)).</p> <p>RESOLVED:</p> <p>That the report be noted.</p>	
<p>HSP113.</p>	<p>THEMATIC BOARD UPDATES</p> <p>The Board received a report that provided a summary of the activities undertaken by each of the Thematic Boards since the last HSP meeting.</p> <p>In addition to the information contained within the report the following additional updates were provided:</p> <p><u>Better Places Partnership</u></p> <p>It had been agreed that the Better Places Partnership and Integrated Housing Board should hold two joint meetings per year in order to provide an opportunity for discussion of their shared priorities.</p> <p><u>Children and Young People's Strategic Partnership Board</u></p> <p>A successful event, attended by over one hundred people had been held</p>	

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	<p>at the World Café to launch the new Children’s Plan.</p> <p><u>Enterprise Partnership Board</u></p> <p>A successful event had been held on 24 October at the Neighbourhood Resources Centre in Northumberland Park to launch the Families into Work project based there.</p> <p><u>Integrated Housing Board</u></p> <p>Nothing further to add.</p> <p><u>Safer Communities Executive Board</u></p> <p>The Board had agreed to hold its meetings in two parts, consisting of a general business section, followed by a discussion forum where a specific topic was considered.</p> <p><u>Well-Being Strategic Partnership Board</u></p> <p>A Health Inequalities event was being held on 25 November and members of the Board were welcome to attend.</p> <p>RESOLVED:</p> <p>That the report and verbal updates provided be noted.</p>	
<p>HSP114.</p>	<p>NEW ITEMS OF URGENT BUSINESS</p> <p>No new items of Urgent Business were raised.</p>	
<p>HSP115.</p>	<p>ANY OTHER BUSINESS</p> <p><u>Public Appointments/Volunteering</u></p> <p>The Chair reminded the Board that earlier in the year it had been agreed that it should take an active role in increasing the number of people participating in public life.</p> <p>An event due to held on this issue, in July, had been postponed. He asked for Partners support in raising the profile of this issue and suggested that this issue should be highlighted by Partners at any future events being held.</p> <p><u>Haringey Compact -10th Anniversary Celebration</u></p> <p>The Board was advised that an event was being held on 10 November, at to mark the 10th Anniversary of the Haringey Compact. Details could be obtained from Stephanie Rowland:</p> <p>Stephanie.rowland@haringey.gov.uk</p>	<p>All to Note</p> <p>All to Note</p>

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HSP116.	DATES OF FUTURE MEETINGS The Board was asked to note the following dates of future meetings: <ul style="list-style-type: none">• 26 February 2009• 27 April 2009	All to Note

COUNCILLOR CLAIRE KOBER

Chair

The meeting closed at 8.45pm.